

**Please complete the questionnaire(Q1~Q12) and save it as Microsoft Word(.doc, .docx) or Pages for Mac(.pages)**

Q1. Full name :

Q2. Name for student to call you :

Q3. Country and City :

Q4. Age :

Q5. Gender :

Q6. Email :

Q7. Phone number :

Q8. Education(school name and degree) :

Q9. Teaching certificate (ex:TEFL/TESOL/CELTA) :

Q10. Professional teaching courses (Grammar/Daily conversation/Transportation/Travel English/Restaurant/Kids ESL/Vocabulary/Discussion) :

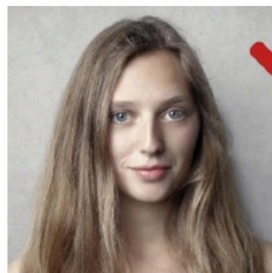
Q11. Any experience in teaching English(Please describe it if you have) :

Q12. Self-introduction: around 100-150 words(This will put on your tutor profile page, please describe your teaching experience or characteristics, and please segment.)

**Please prepare copy of ID(Q13), Profile photo(Q14) and Profile video(Q15)**

Q13. Copy of ID card or driver license

Q14. Profile Photo



#### Photo Guideline

✓Please shoot in a well-lit environment

✓Keep the background clean and free of debris (ex : white wall)

✓Straight shooting, no need to leave too much space on both sides.

✓Keep space on the top of the head

✓Just shoot around the elbow.

✓Show the most confident smile, avoid expressionlessly, porker-face

\*Please provide photos of at least 1400 pixels on each side, better more than 3000 pixels.(The photos you provide more achieve the standards, our designers will be able to Make you prettier. :)

Q15.Profile Video : Please introduce yourself(20~30 seconds long) (refer to this video below)

Sample videos

<https://youtu.be/7a5e0PGOFxM>

<https://youtu.be/xEznSdC-yto>

- ✓Mention your teacher name and it should be same as your introduction(Not full name)
- ✓If you have junior teaching experience, please mention it.(I've been teaching Junior for 5 years now)
- ✓Speak not too fast and not too slow
- ✓Use proper grammar & pronunciation
- ✓Use English only
- ✓Be Energetic
- ✓Make the video fun and interesting as possible
- ✓Be creative
- ✓Props (visual aid, headbands, etc.) are very much recommended.
- ✓Horizontal video (Not Portrait mode video)
- ✓High Resolution

\*Please review your video several times before sending us.

Review points

- ✓Playing should be smooth(No lagging) If your video is lagging, student will expect your webcam quality is not good in the real class.
- ✓Pronunciation
- ✓High Resolution
- ✓Eye contact with viewer(Do not show that looks like you are reading something)

\*Sample video is Portrait mode, but we prefer Horizontal video mode.

**Please save these**

**-Questionnaire file(Q1~Q12)**

**-Copy of ID(Q13)**

**-Profile Photo(Q14)**

**-Introduction Video(Q15) in a folder and compress the folder(.zip, .rar).**

Then, make the folder name as Your First name + Your Country (e.g. James Philippines.rar) and send the compressed file by replying to the email you received from.

Once we received, we will contact you via email reply when a review has been completed.

If you do not receive a response from us within 1 week upon your submission of requirements, it means that you have not passed our initial review.

**25Hoon English  
Recruitment Team**

